



Carver Christian High School
7650 Sapperton Avenue
Burnaby, British Columbia V3N 4E1
Phone: 604-523-1580 Fax: 604-523-9646
www.carverchristian.org office@carverchristian.org

Application Package

Our Mission

Preparing students for a life of transformation and service through excellent Christ-centred education

Our Vision

Program

- Is grounded in a Biblical Christian perspective
- Provides quality, innovation and excellence in education
- Develops and promotes local and global leadership and service

Students

- Strive to reach their full potential and become passionate life-long learners
- Develop critical thinking skills coupled with a growing understanding of competing worldviews
- Demonstrate respect for others and all of God's creation
- Learn to respond to God's call to live as disciples of Christ

Teachers

- Deliver excellence in student learning and teaching practices
- Demonstrate committed and caring relationships
- Establish a dynamic professional teaching/learning community
- Are Christians committed to living out their faith

School Culture

- Provides a secure learning environment which nurtures, encourages and challenges students
- Cultivates faith formation, worship and prayer

Community

- Partners together to help students flourish in their spiritual, social, cognitive, physical and emotional development
 - Prayerfully works to strengthen the mission, finances and facilities of the school
-

Dear prospective Carver parents, guardians, and students,

Thank you for your interest in Carver Christian High School. If you are looking for a good community for your family, and excellent education for your child, you have come to the right school.

We are an interdenominational, independent Christian school that educates students from over 80 different churches in the Lower Mainland. Carver is a parent-led school, which means that in order for us to thrive, we depend heavily on the support of our families and community.

Our curriculum is taught from a Christian perspective and meets the requirements set by the BC Ministry of Education. All teachers employed by Carver are committed Christians, certified by the Ministry of Education, and dedicated to the vision and mission of Carver.

We invite you to take a tour of Carver. Come in and walk through the school while it is in session. We will answer your questions about our school, and introduce you to the students and staff. Please contact the Development Office to book a tour and to pick up an application package.

After you have gotten an idea of what Carver is all about, we encourage you to prayerfully consider the role Carver could play in the life of your family. We look forward to hearing from you.

Sincerely,

Paul Tigchelaar
Principal



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Admission Procedures

The Application Process

The application process begins with an introduction to Carver Christian High School with a personal tour of its facilities. You will have an opportunity to see a class in session and to ask questions.

After meeting with a representative from our Development Office, parents are invited to continue the application process as outlined below:

1. Submit a completed application package along with the required documentation, and a \$200 non-refundable application fee for students of BC resident parents and \$400 non-refundable application fee for students of Non-BC resident parents to the school office.
2. An admission interview for the student and parents will be scheduled with the school principal/vice principal.
3. Acceptance or rejection is communicated in person after the interview. For students of BC resident parents, a \$300 non-refundable deposit is required upon acceptance to hold the student's place in the class. This deposit will be applied to the first month's tuition. Students of Non-BC resident parents need to pay the full international student fee as soon as they are accepted, before a formal acceptance letter will be issued.
4. Tuition forms for BC residents are mailed out to families in early June. An information package about the start of the school year is mailed to the family during the second last week of August.
5. Students of BC resident parents who apply and are accepted after the first school day in September are required to pay two months tuition fees (non-refundable) and the Student Activity Fee (non-refundable) to the Business Office as well as make arrangements for tuition payments for the rest of the year, before they can attend classes.

Admission Policy

Carver Christian High School's admissions policy is guided by its mission statement. Applicants will be considered for admission based on the following guidelines:

1. Carver Christian High School will only accept a student if it feels that it can provide a suitable educational program for him or her. Students who are new immigrants to Canada and international students need to complete the [International English Language Testing System](#) (academic) and send us the results along with the completed application form and application fee.
2. Admissions to Carver Christian High School will be considered in the following order:
 - a. Returning Carver Christian High School students and their siblings.
 - b. John Knox Christian School and Vancouver Christian School students transitioning to the high school.
 - c. Christian families that are coming from another Christian school and that are in agreement with Article 4 of the VCS Constitution of the Vancouver Christian School Association.
 - d. Christian families that are in agreement with Article 4 of the VCS Constitution of the Vancouver Christian School Association.
 - e. Families that are not in agreement with Article 4 of the VCS Constitution of the Vancouver Christian School Association.



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Admission Procedures

Checklist

An application will be considered when the school receives all of the following:

- Completed Application Form (along with the results of the IELTS for newly immigrated students to Canada or international students)
- Proof of Canadian citizenship, permanent resident status, or student visa
- Copy of birth certificate
- Completed Pastoral Reference Form/School Reference Form
- Copy of the most recent report card or transcript
- \$200 application fee (non-refundable) for BC residents. \$400 (non-refundable) for Non-BC residents
- Completed Legal Residency Form and supporting documentation of parents
- Completed Health Form
- Immunization Record
- Proof of medical insurance for newly immigrated students to Canada or international students
- Completed Vancouver Christian School Association Society Membership form
- Completed Student Records Request Form

Once we have received all the information, we will contact you for an in-person interview with the Principal/Vice Principal:

- Interview

After the interview, if your child is accepted, we will require:

- Completed Course Selection Form for the appropriate grade
- \$300 non-refundable tuition deposit which will be applied to the first month's tuition for students of BC resident parents.
- For students applying and accepted after September 1st, two months tuition fees (non-refundable) and Student Activity Fee (non-refundable)
- Proof that arrangements have been made with the Business Office for the payment of tuition fee for the school year, and student activity fee. Also ELL and bus transportation fee, if applicable.

Students of non-BC resident parents need to pay the full international student fee as soon as they are accepted, provide proof of legal guardianship if they are not staying with their parents, and proof of medical insurance before a formal acceptance letter will be issued.

Additional Fees

We are a uniform school! The purpose of the school uniform and gym strip is to assist in creating a positive learning environment that is free of distractions and disruptions and to encourage students to represent the school in a positive light while fostering a sense of community.

- Uniforms are available at Halpern's, 1050 Boundary Road, Burnaby, BC V5K 4T3.
- The gym strip is ordered through the PE/sports office at the school.

Students will need to pay a fee for extracurricular sports which will vary from year to year, sport to sport and tournament to tournament as well as based on how many a student participates in. That fee will be communicated through students via the PE/sports office.



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Application Form

For Office Use Only

Date received:

Interview date:
Interview time:

- Application fee paid
 Not Accepted
 Accepted — Start date:

Student Information

Basic Information

Full legal name:

First name Middle name Last name

Other names used:

First name Last name

Gender: Male Female

Date of Birth:

Day Month Year

Citizenship status: Canadian citizen Permanent resident Other:

Please attach a copy of legal documentation, such as, birth certificate, Canadian citizenship card, or student visa.

Number of years student has been in Canada:

Contact Information

Home address:

Street number and name City Province Postal code

Mailing address: Same as home address Other:

Street number and name City Province Postal code

Home telephone number:

Academic Information

Current grade level:

Grade level applying for: 7 8 9 10 11 12

Intended start date:

Name of current school attending:

Reason for withdrawing from current school:

Are you applying to other schools as well? Yes No

If yes, which schools?

Would Carver be your first choice? Yes No

What is your first language?

Note: English Language Learner students will be assessed for English level. If necessary, they will need to enroll in the English Language Learner Program.

Please indicate whether the student has ever:

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Repeated a grade | <input type="checkbox"/> Advanced a grade | <input type="checkbox"/> Achieved Honour Roll status | <input type="checkbox"/> Taken Honours courses |
| <input type="checkbox"/> Been in an adapted or modified program | <input type="checkbox"/> Taken special programs (ESL, ELL, ESS) | <input type="checkbox"/> Had an Individual Education Plan (IEP) | <input type="checkbox"/> Received counselling |
| <input type="checkbox"/> Taken French courses | <input type="checkbox"/> Had a discipline record | <input type="checkbox"/> Held leadership positions | <input type="checkbox"/> Been suspended |
| <input type="checkbox"/> Been expelled | <input type="checkbox"/> Had a psychoeducational assessment | <input type="checkbox"/> Other (please explain below) | |

If any of the above applies to the student, please indicate grade level and provide details:

Does the student have any difficulties or strengths of which we should be aware? Yes No

If yes, please specify: Academically Socially Physically Emotionally Other:

Please provide details:

Failure to declare information relevant to the student's background may result in non acceptance at Carver Christian High School.

Why is the student interested in Christian education at Carver Christian High School? What are some hopes and expectations the student has about attending Carver Christian High School?

Health Information

Personal Health Number (CareCard):

Please note that if the student does not have medical coverage, then in the event of an emergency, school authorities will not hesitate to use BC medical services to provide first aid for your child at your expense.

Name of family doctor:

Telephone number of family doctor:

Does the student have any medical problems of which we should be aware? Yes No

If yes, please specify severity and provide details: Moderate Severe Life-threatening

Details:

Has the student been under the care of a counsellor/psychologist/psychiatrist? Yes No

If yes, please provide details:

Does the student require any medication on a regular basis? Yes No

If yes, please provide details:

Physical Education is a compulsory course in grades 7, 8, 9 and 10. If a student is unable to participate in a full Physical Education program, a note from the doctor will be required.

Parent or Legal Guardian Information

Custodial Information

The student lives with: Both parents Mother Father Legal guardian Homestay Other:

Has a court order been made concerning the care or custody of the student? Yes No

The Ministry of Education defines Guardian according to the Family Relations Act and requires documentation through a BC judicial process. If the answer to the previous question is "Yes", then please attach a copy of such documentation.

Contact Information

Full name of mother:

First name

Middle name

Last name

Mailing address: Same as mailing address of student Other:

Street number and name

City

Province

Postal code

Home telephone number: Same as home telephone number of student Other:

Cellular telephone number:

e-mail address:

Place of employment:

Occupation or position:

Work telephone number:

Full name of father:

First name

Middle name

Last name

Mailing address: Same as mailing address of student Other:

Street number and name

City

Province

Postal code

Home telephone number: Same as home telephone number of student Other:

Cellular telephone number:

e-mail address:

Place of employment:

Occupation or position:

Work telephone number:

Full name of legal guardian:

First name

Middle name

Last name

Mailing address: Same as mailing address of student Other:

Street number and name

City

Province

Postal code

Home telephone number: Same as home telephone number of student Other:

Cellular telephone number:

e-mail address:

Place of employment:

Occupation or position:

Work telephone number:

Name of emergency contact:

Relationship to the student:

Telephone number:

Other Information

Name of the church your family attends:

Please have your pastor fill out the attached pastoral reference form.

How did you hear about Carver Christian High School?

Live in the area

From a friend/referral

Missions Fest

Advertisement

Internet

Previous school

Other: _____

Will the student require bus transportation from Cornett Road or Lougheed Skytrain Station to Carver Christian High School?

Yes No

If yes, then the school will notify you in August regarding the pick up and drop off times. The transportation fee is \$300 per student.

Elementary and secondary schools your other children are attending:

Name: _____ School: _____ Grade: _____

Name: _____ School: _____ Grade: _____

Consent

Protecting Your Personal Information:

Carver Christian High School collects and uses personal information to provide your child with the best educational services. The personal information on these forms is required to register your child at Carver Christian High School and assist the school in making informed decisions for the appropriate placement of your child. It allows the school to respond to an emergency. Carver Christian High School commits to using and storing this information responsibly, and will not release this information to a third party without your verbal or written consent unless permitted under the Personal Information Privacy Act (PIPA) legislation. If you have questions about Carver Christian High School's use, storage or disclosure of personal information, please contact our privacy officer, Mr. Paul Tigchelaar, at 604-523-1580.

- We consent to having Carver Christian High School collect, use and disclose our personal information as outlined.
- We consent to having Carver Christian High School share information with another school if our child is leaving Carver and registering at another school.
- We consent to having Carver Christian High School get information from the previous school that our child attended.

Photograph Publishing:

Throughout the school year photographs are taken of various student activities which may be published in the school newsletter, school annuals, or on the school website and other promotional materials.

- We consent to having our child's picture in any school newsletter, school annuals, school website and other promotional materials.

Field Trip/Off-Campus Permission:

Students may participate in field trips or exploratory day trips during the school year or go off campus during lunch. These provide invaluable learning experiences for students. If activities are considered to be medium to high risk, an additional permission form with detailed information will be provided.

- We consent to have our child go on low risk field trips, exploratory day trips or off-campus for lunch, if they choose.

We acknowledge the information in this registration form is correct and accurate to the best of our knowledge. If there is a change in status, we will provide the school with written notice.

Signature of student

Signature of parent or guardian

Date



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Student Records Release Form

Name of student:

Name of school:

Grade:

Telephone number of school:

Date of birth:

Fax number of school:

Student Records Request

Dear school administrator,

The student named above is now enrolled in our school, Carver Christian High School. Please withdraw the student from MyEdBC and forward the Permanent Student Record card, counsellor folder, student learning plan, and any confidential documents of the student at your earliest convenience.

Thank you.

Paul Tigchelaar
Principal

Parent or Guardian Permission for Release

I, _____, the parent or guardian of _____, confirm that the student is
name of parent or guardian name of student
enrolled in Carver Christian High School. I hereby give my permission for the school records and any confidential testing or reports of the student to be released to Carver Christian High School. Thank you.

Signature of parent or guardian

Date



Legal Residency of Parent or Legal Guardian

This form is to be completed and signed by a parent or legal guardian. If you are a legal guardian, please attach a copy of the court order appointing you as legal guardian.

Lawfully Admitted into Canada

I am:

- A Canadian citizen (please attach a copy of parent's Canadian birth certificate, Canadian passport, or Canadian citizenship document)
- A landed immigrant (please attach a copy of parent's landed immigrant document)
- Lawfully admitted into Canada under one of the following documents (please check the appropriate box below and attach a copy of the documentation):
 - Admission as a refugee claimant
 - A person claiming refugee status who has a letter of no objection
 - Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
 - Employment authorization (work permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
 - A person carrying out official duties as a diplomatic or consular official (with a foreign representative acceptance counterfoil in his/her passport)
 - Other (must be cleared with Immigration Canada)

Residency in British Columbia

I am a resident of British Columbia:

- Yes Residency Address: (please attach a recent copy of a utility bill, mortgage document, driver's license, rental agreement or tax assessment)

Street number and name

City Postal code

- No I am not a resident of British Columbia

Confirming Signature

Name of student: _____

Name of parent or guardian: _____

Signature of parent or guardian: _____

Date: _____



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Health Form

Serious Health Conditions

Please complete this form and sign at the bottom. Return this form to the school office as soon as possible. This information will help school staff provide a safe learning environment for your child. It is the responsibility of the parent to inform the school if your child's emergency contact information or health condition changes during the school year. If your child needs assistance or supervision to take medication at school, an authorization form must be completed and signed by your physician. This form is available from the school office.

Name of student: _____

Personal Health Number (CareCard): _____

1. Does your child have any of the following medical conditions which may require emergency care at school?

- Severe asthma
- Seizure disorder/Epilepsy
- Life-threatening allergy (anaphylaxis) to _____
- Diabetes
- Other: _____
- None of the above — Ignore questions 2 and 3 and sign at the bottom and return the form to the school.

2. Is there anything the school staff needs to know about these conditions?

3. In the event of a medical emergency at school, what action is necessary for the above conditions?

Confirming Signature

Name of parent or guardian: _____

Signature of parent or guardian: _____

Date: _____

The information on this form is collected under the authority of the School Act, Sections 13 and 97. The information will be used for education program and administrative purposes and, when required, may be provided to health services, social services or other support services as outlined in Section 97(2) of the School Act. The information will be protected under the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection or use of this information, please contact your school principal.



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Pastoral Reference Form

Dear Pastor,

You are being requested to provide a reference for the family of the student named above who is seeking to enroll in Carver Christian High School. Please answer the following questions or if you desire, write a letter of reference instead. Thank you for your time and cooperation.

Sincerely,

Paul Tigchelaar
Principal

Name of student:

Names of parents or guardians:

How long have you known this family?

Are the parents members of your church and how often do they attend worship services?

Are the parents actively involved in church ministries at your church?

Is the student actively involved in youth ministries at your church?

How will the student benefit from attending Carver Christian High School?

How will the school community benefit from the student's attendance?

Is there anything that you could tell us concerning special gifts or challenges that could help us find the best placement for the student?

Additional Comments:

Name of church:

Address of church:

Telephone number of church:

Name of pastor:

Signature of pastor:



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School Reference Form

Dear Homeroom Teacher/School Counsellor,

You are being requested to provide a reference for the family of the student named above who is seeking to enroll in Carver Christian High School. Please answer the following questions. Thank you for your time and cooperation.

Sincerely,

Paul Tigchelaar
Principal

Name of student:

Names of parents or guardians:

How long have you known this family?

Are the parents actively involved in the school?

Is the student actively involved in activities at the school?

Has the student had a Psycho Educational Assessment done? If yes, when?

Does the student have an Individual Education Plan (IEP)?

How will the student benefit from attending Carver Christian High School?

How will the school community benefit from the student's attendance?

Is there anything that you could tell us concerning special gifts or challenges that could help us find the best placement for the student?

Additional Comments:

Name of school:

Address of school:

Telephone number of school:

Name of person completing this letter:

Signature of person completing this letter:



Vancouver Christian School Association



Society Membership Form

The Vancouver Christian School Association requires that each child enrolled at the school have **at least one parent/guardian registered as a member (Member or Associate Member)** of the Association. **A Member of the Association is in agreement with Article 4 (see reverse)** of the Constitution of the Vancouver Christian School Association. A member has voting rights at Association General Meetings, and is able to serve on school boards and committees.

An Associate member is not in agreement with Article 4 of the Constitution of the Vancouver Christian School Association. An associate member has the right to speak at Association General Meetings, but cannot vote at Association General Meetings or serve on school boards or committees.

Please complete this section indicating your intent to become a Member *OR* an Associate Member.

Last name of Children at VCS and Carver	First names of Children at VCS and Carver
---	---

Legal Parent Name (please print):
Common Parent Name (if applicable) (please print):
<input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Staff <input type="checkbox"/> Supporter
<input type="checkbox"/> I am in agreement with ARTICLE 4 of the Constitution of the Association, and wish to become a member of the Vancouver Christian School Association. OR <input type="checkbox"/> I am not in agreement with ARTICLE 4 of the Constitution of the Association, and wish to become an associate member of the Vancouver Christian School Association.
Signature:
Date:

Legal Parent Name (please print):
Common Parent Name (if applicable) (please print):
<input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Staff <input type="checkbox"/> Supporter
<input type="checkbox"/> I am in agreement with ARTICLE 4 of the Constitution of the Association, and wish to become a member of the Vancouver Christian School Association. OR <input type="checkbox"/> I am not in agreement with ARTICLE 4 of the Constitution of the Association, and wish to become an associate member of the Vancouver Christian School Association.
Signature:
Date:

Constitution & By-Laws: Article 4

The basis of the Society is the Scriptures of the Old and New Testaments, the infallible Word of God, as explicated in the Reformed Creeds. On this basis, we affirm the following principles for Christian education:

THE BIBLE: That God, by His Holy Word, reveals Himself; renews human beings' understanding of God, of themselves, of others, and of the world; directs human beings in all their relationships and activities; and therefore guides His people also in the education of their children.

CREATION: That in their education, children must come to learn that the world and human beings' calling in it can rightly be understood only in relation to the Triune God who, by His creation, restoration, and governance, directs all things to the coming of His Kingdom and the glorification of His Name.

SIN: That because human sin brought upon all people the curse of God - alienating them from their Creator, their neighbours and the world, distorting their view of the true meaning and purpose of life and misdirecting human culture -- human sin also corrupts the education of children.

JESUS CHRIST: That through our Saviour Jesus Christ there is renewal of our educational enterprise because He is the Redeemer of, and the Light and Way for our human life in all its range and variety. Only through Him and the work of His Spirit are we guided in the truth and recommitted to our original calling.

SCHOOLS: That the purpose of the Christian school is to educate children for a life of obedience to their calling in this world as image-bearers of God; that this calling is to know God's Word and His Creation, to consecrate the whole of human life to God, to love all people and to be stewards in their God-given cultural tasks.

PARENTS: That the primary responsibility for education rests upon parents to whom children are entrusted by God and that Christian parents should accept this obligation in view of the covenantal relationship that God established with believers and their children. Parents should seek to discharge this obligation through school associations and school boards that engage the services of Christian teachers in Christian schools.

TEACHERS: That Christian teachers, both in obedience to God and in cooperation with parents, have a unique pedagogical responsibility while educating children in school.

PUPILS: That Christian schools must take into account the variety of abilities, needs and responsibilities of young persons; that the endowments and calling of young persons as God's image-bearers and their defects and inadequacies as sinners require that such learning goals and such curricula will be selected as will best prepare them to live as obedient Christians; and that only with constant attention to such pedagogical concerns will education be truly Christian.

COMMUNITY: That because God's covenant embraces not only parents and their children but also the entire Christian community to which they belong and because Christian education contributes directly to the advancement of God's Kingdom, it is the obligation not only of parents but of the entire Christian community to establish and maintain Christian schools, to pray for them, work for them, and give generously to their support.

EDUCATIONAL FREEDOM: That Christian schools, organized and administration in accordance with legitimate standards and provisions for day schools, should be fully recognized in society as free to function according to these principals.